Expressions of Interest
Aboriginal and Torres Strait Islander
Advisory Committee

The Australian College of Midwives (ACM) is seeking suitably qualified individuals who are interested in joining the Aboriginal and Torres Strait Islander Advisory Committee.

Aboriginal and Torres Strait Islander Advisory Committee Purpose
The role of the Aboriginal and Torres Strait Islander Advisory Committee is to strengthen the quality and breadth of advice to the Australian College of Midwives (ACM) on Aboriginal and Torres Strait Islander issues. The Committee provides a mechanism for ACM to seek input in its decision-making on issues that affect Aboriginal and Torres Strait Islander midwives and consumers of maternity services. This ensures that the views and ideas of Aboriginal and Torres Strait Islander people are reflected.

The role of the Committee is to:
- Provide expert advice to ACM (including the Board) via the Chief Executive Officer (CEO) of ACM on matters related to Aboriginal and Torres Strait Islander midwives and consumers of maternity services.
- Identify the needs of Aboriginal and Torres Strait Islander midwives and consumers of maternity care and bring these to the attention of ACM.
- Assist with communicating ACM activities to Aboriginal and Torres Strait Islander midwives and consumers and Aboriginal and Torres Strait Islander consumer organisations.
- Prepare, or provide input into submissions for the National Board of Directors as appropriate.
- Provide representation of Aboriginal and Torres Strait Islander groups.
- Liaise with any other ACM advisory committee through the Chair as matters arise.
- Carry out the responsibilities/role in a culturally-safe manner, demonstrating respect and understanding of the wide variety of cultural beliefs and practices members may come across during their time on this committee.

Appointment
As per the TOR, the appointment is for a period of 3 years.

Members will need to undertake a membership renewal EOI process at the end of their first term, thus reconfirming their commitment to the Committee and the Committee obligations. Re-appointment to the Committee will be dependent on a successful EOI being completed, as well as, evidence being noted of active participation in Committee meetings and project work over the period of the previous appointment.

Meetings
The Aboriginal and Torres Strait Islander Advisory Committee meets quarterly by Zoom or teleconference however a majority of work is undertaken by email.

The current meeting schedule is as follows (but are subject to change):

<table>
<thead>
<tr>
<th>Month</th>
<th>February, May, August, November</th>
</tr>
</thead>
<tbody>
<tr>
<td>Day</td>
<td>3rd Wednesday</td>
</tr>
<tr>
<td>Time</td>
<td>12pm (AEST)</td>
</tr>
</tbody>
</table>

Transparency
Names and profiles of members will be communicated to ACM members via e-bulletin, website and social media. This is to ensure transparency of governance and inform members of ACM activity.

Expectations
- Members should be prepared to attend all scheduled meetings for the Committee, with a minimum of 50% attendance per year to maintain Committee membership;
- Members should be prepared to actively participate in all dialogue that occurs “out of session” pertaining to Committee business, which may on occasion require a quick response. E.g.
Expressions of Interest
Aboriginal and Torres Strait Islander Advisory Committee

regularly check email correspondence and promptly respond to requests, even if this is to say "I'm sorry I can't contribute!". This information will inform decisions related to continued membership of the committee;
• In busy periods you may anticipate the need to dedicate approximately 1-2 hours per week to the committee;
• Contribute to or lead committee work, which may include providing opinions on courses or web pages, commenting on documents, contributing to submissions, writing for the Australian Midwifery News, etc.

What's in it for you?
• You will receive a letter of acknowledgement of your appointment to the ACM Aboriginal and Torres Strait Islander Advisory Committee which can be used in your professional portfolio;
• You can add this role to your CV as evidence of your professional engagement and personal/professional development;
• You can log all hours that you undertake attending meetings or addressing work for the Aboriginal and Torres Strait Islander Advisory Committee in your professional portfolio as CPD hours;
• You will have access to resources and engagement with fellow health professionals;
• You will have the opportunity to help guide ACM's developments and changes;
• You will gain experience in working on a Committee and there may be opportunities to represent the ACM at local or national events;
• You will build up your personal/professional network by working with your midwifery peers.

Selection Criteria
The Aboriginal and Torres Strait Islander Advisory Committee is a skills-based committee with appointments made against the following criteria:
• Current financial member of the ACM
• Interest in the ACM vision and goals and Aboriginal and Torres Strait Islander issues
• Demonstrate a commitment to and understanding of culturally safe practices in relation to maternity care OR identify as Aboriginal or Torres Strait Islander
• Have email access.
• Have a willingness to donate time and expertise to the scheduled meetings and activities undertaken by the committee on behalf of the College as outlined in the Committee's TOR.

Aboriginal and Torres Strait Islander Advisory Committee Terms of Reference
Download the TOR here

For further information
Please contact Hilary Rorison (Midwifery Advisor Professional Practice Unit)
hilary.rorison@midwives.org.au

To apply
You will need to send the following details:
• Current CV
• Written response to all of the Selection Criteria
Send to: admin@midwives.org.au

Process for selection
• Once applications are received, they will be reviewed for completeness. An incomplete application will not be considered.
Expressions of Interest
Aboriginal and Torres Strait Islander Advisory Committee

- Completed applicants that have addressed the selection criteria will be sent to the Midwifery Advisor Professional Practice Unit & the current Aboriginal and Torres Strait Islander Advisory Committee Chair for review.
- Approved applications will be submitted to the ACM CEO for approval.
- Successful applicants will be recruited to the Aboriginal and Torres Strait Islander Advisory Committee in readiness for the next available meeting.
- Unsuccessful applicants will be contacted and advised of the reasoning for their application not being approved.
- Ideally the process will take no more than 6 weeks from receipt of application. ACM will advise if there are any anticipated delays.